

Plan submittal guidelines for Commercial/Industrial

All plans shall be designed in accordance with the current adopted codes of the City of Gallatin.

Please see our website for our locally adopted codes and design criteria.

Information required on plans includes:

- Footing and foundation detail included on site plan
- Elevations
- Floor plan
- Door and window schedules
- Plumbing detail with fixtures
- Mechanical drawings with equipment schedules
- Life safety plans (fire protection, means of egress, etc.)
- Any structure that is utilizing engineered trusses will require a stamped set of the engineered truss design and installation guide.

*We require 3 sets of stamped plans. One set of stamped plans will be returned for placement on the site for inspection purposes.

**Plans may be submitted electronically by PDF file only.

***All contractors applying for permits must supply or have the following documentation on file with the Gallatin Building Department:

- General Liability
- Workers' Compensation
- City Bond
- State License